**2023 Grant Application**

**PLEASE NOTE THAT THIS IS AN EDITABLE WORD DOCUMENT**

**Please type only in the boxes provided, noting that they will “grow” if you need more space. Any photos and/or plans can be included separately.**

**Section One: Overview**

Please provide an overview of your proposal, including:

* Brief description of the proposal
* Purpose and key anticipated outcomes
* Individuals or communities served
* Amount of funding requested
* Overview of how funds will be spent
* Timeline

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**Section Two: Organization information**

Please provide your organization mission statement.

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Tell us about the history of your organization.

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Tell us about your current programs and activities.

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Please describe a few top accomplishments of your organization within the last three years.

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Please provide your IRS EIN number and a copy of your non-profit status**.**

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Please list your Board of Directors and include short bios.

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Please list key staff involved with this project and upload/attach their resumes.

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**Section Three: Proposal details**

Please provide your proposed budget for the project.

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Please provide this specific data:

* Grant Funds Requested
* Matching Grant Funds Available

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Please describe the problem or need which you seek to solve.

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Please describe the purpose and objectives of your proposal.

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Please provide details regarding the design and strategy of your proposal.

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Please provide an overview of your proposed timeline.

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Please list any partners in this proposal, and the partner’s role and your relationship with them.

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Please identify the anticipated leadership of the proposal and upload/atttach their resume(s).

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Please describe your plan for sustainability of the project or initiative after the grant award has been exhausted.

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**Section Four: Evaluation information**

Please describe the desired measurable outcomes and their anticipated timeline.

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Please describe how you intend to measure and report on the effectiveness of the proposal.

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**Section Five: Supplementary information**

Please include any supplementary documents which you feel will be essential to the review committee.

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**Section Six: Contact information**

Name and Title – please print.

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Signature and date.

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Email address.

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Website.

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Phone number.

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Mailing Address.

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Signature and date confirming agreement with award/grant conditions outlined on website.

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**Send your grant application to** **president@amherstrail.org**

**DEADLINE – Applications must be received no later than May 31,2023**